

Minutes of the Meeting held on Monday 6th July 2020 in the Community Centre, Recreation Close, Clowne and via the Zoom Online Meeting Platform starting at 6pm	
Present	Councillors A. Bailey (in person), B. Bosworth (online), D. Dixon (online), M. Dixon (online), S. Gregory (online), N. Hoy (online), D. Salt (online), R. Walker (in person), N. Yewman (online),
In Attendance	1 Member of the Public (online)
Clerk and Minute Taker	S. Singleton (in person)

Minute Number	Order of Business	Motion and Decision	Voting
	Part 1 None Confidential Business		
01/20	Apologies for Absence Councillor I. Richards due to a family bereavement. Councillor Hughes due to medical/health reasons.	It was moved by Councillor Walker and seconded by Councillor Bailey that the apologies for absence be approved.	Agreed All in Favour
02/20	Confirmation that Attendance Register has been Signed	Confirmed by all present.	
03/20	Notification of Unregistered Declarations of Personal or Pecuniary Interest	None Received.	
04/20	Notification of Consideration of a Dispensation	None Received	
05/20	Confirmation and Signing of the Minutes of the following Council Meetings: Councillor David Dixon raised concerns about the minutes of 14 th November 2019 meeting. The Clerk advised that he wasn't at that meeting so the minutes weren't produced by him but by the Chair. The Chair advised that, as the meeting had been called to appoint a Locum Clerk in the absence of the de facto Clerk, he had taken the minutes.	It was moved by Councillor Bailey and seconded by Councillor Walker that the draft minutes of the Council Meeting held on the 14 th November 2019 be approved. It was moved by Councillor Walker and seconded by Councillor Bailey that the draft minutes of the Council Meeting held on the 6 th March 2020 be reviewed by the Chair and the Clerk and represented to the next meeting of the Council.	Not Agreed For 3 Abstained 1 Against 5 Agreed For 5 Abstained 1 Against 3

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Signed as a true and correct record	Councillor R. Walker	

	<p>Councillor David Dixon stated that the minutes from the 14th November 2019 meeting did not show who attended the meeting, the start and end time of the meeting, who voted for or against the motion or who moved or seconded the motion in line with the way that previous minutes had been produced by the Clerk.</p> <p>Councillor Walker pointed out that the advice he had received is that it is only the accuracy of the minutes that can be challenged not the style and that the decision taken by Council was an accurate reflection of the meeting that took place.</p> <p>The Chair added that his understanding is that all that is required is for a legal record of the decision to be made is the actual resolution and that it was agreed.</p> <p>In response Councillor Dixon advised that no debate was allowed to take place and the point of order he had raised was not reflected in the minutes of the meeting.</p> <p>A discussion took place.</p> <p>As the Council had voted against approving the draft minutes of the Council meeting held on 14th November 2020 the Clerk suggested that he talks to the Chair and represents them in the normal style with any additional relevant information included. This course of action was endorsed by those Members present.</p>	<p>It was moved by Councillor Walker and seconded by Councillor Bailey that the draft minutes of the Council Meeting held on the 13th March 2020 be approved.</p>	<p>Agreed For 7 Abstained 1 Against 0</p>
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<p>Councillor Hoy then referred to the draft minutes of the Council meeting held on 6th March 2020.</p> <p>This meeting had been adjourned under Council Standing Orders due to the business to be transacted not being concluded within the 3 hours allocated under Standing Orders.</p> <p>As a consequence the meeting was reconvened on 13th March 2020 and the remaining items of business were dealt with.</p> <p>Councillor Hoy asked that the minutes of the 6th March 2020 Council meeting include disparaging comments made about her political affiliations by several Parishioners during the Parishioners Forum part of that meeting.</p> <p>Councillor Hoy alleged that this had been politically orchestrated by a Councillor before the meeting. The Clerk advised that any alleged code of conduct breach should be referred to the Monitoring Officer at Bolsover District Council.</p> <p>The Clerk also advised that the minutes do not have to be a verbatim record of what was said by Members but he felt that this particular minute did reflect the key points raised but he was happy to review these with the Chair and present these again if need be.</p> <p>A discussion took place.</p> <p>Councillor Salt left the meeting at this point.</p>		
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06/20	<p>Date and Time of Next Council Meeting</p> <p>The Clerk advised that normally there is a recess during August and no meetings are usually held.</p> <p>However with the impact of Coronavirus on cancelled meetings in May and June then it will be necessary to hold a meeting to consider and sign off the Annual Governance and Accountability Return and Auditors Report for period ending 31st March 2020.</p> <p>The Clerk advised that he would liaise with Butler Cook Chartered Accountants and advise members accordingly via email if the 23rd July 2020 was possible and issue the summons, agenda and associated papers when arranged.</p> <p>The Clerk said he would circulate dates for an Allotments Committee and an Events Committee meeting to be held but no dates were set for the Finance, Human Resources or Complaints Committee.</p>	<p>It was moved by Councillor Hoy and seconded by Councillor Bosworth that a provisional date of 23rd July 2020 is scheduled for the next Council Meeting subject to confirmation with the Butler Cook Chartered Accountants that the audit will be complete by this date.</p>	<p>Agreed All in Favour</p>
07/20	<p>Items Raised by Councillor Hoy</p> <p>Councillor Hoy said that the impact of Coronavirus on the local economy of Clowne had been a real concern and that local tradespeople should be used where possible to undertake works required by the Council.</p>	<p>It was moved by Councillor Gregory and seconded by Councillor Yewman that drainage improvement works relating to the Mill Street War Memorial be approved with a budget estimate of £550.</p>	<p>Agreed All in Favour</p>

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	<p>A discussion took place with several Councillors speaking in favour of supporting local business where possible whilst still ensuring value for money is achieved.</p> <p>Councillor Hoy referred to the report circulated with the agenda which contained a number of projects that could be commissioned.</p> <p>The Clerk advised that some services and works contracted by the Parish Council where specialist or the Council was tied into an existing contract but where the Council was able it would look to buy local.</p> <p>A discussion took place and each project listed was voted on by Council.</p> <p>The Clerk pointed out that item 7 in the report related to the erection of fencing and gates to create a works compound for grounds maintenance and grave digging machinery whilst they are on site but not in use and to hide spoil from excavated graves at the Barlborough Road Cemetery and advised that this item had already been approved by the Joint Burial Committee and as such didn't need a resolution to progress.</p> <p>Items 8 to 13 inclusive in the report all related to environmental improvement works on Villa Park and Councillor Gregory suggested that a master plan for this area would be the best approach.</p>	<p>It was moved by Councillor Bosworth and seconded by Councillor Dixon that electrical repair works relating to the floor mounted spotlights at the Mill Street War Memorial be approved with a budget estimate of £550.</p> <p>It was moved by Councillor Walker and seconded by Councillor Bosworth that installation works for the Parish Notice Board (once refurbished by Clown Local History Society) be approved with a budget estimate of £60.</p> <p>It was moved by Councillor Yewman and seconded by Councillor D. Dixon that the redecoration and minor maintenance/refurbishment works to the Villa Park Changing Pavilion be approved with a budget estimate of £1050.</p> <p>It was moved by Councillor Yewman and seconded by Councillor Bosworth that roofing and soffit and fascia refurbishment works to the Community Centre be approved with a budget estimate of £2400.</p>	<p>Agreed All in Favour</p> <p>Agreed All in Favour</p> <p>Agreed All in Favour</p> <p>Agreed All in Favour</p>
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	<p>The Clerk advised that if Council agreed by Council then he would approach qualified landscape architects/ professional bodies to establish the cost for developing a masterplan and associated scheme brief and bring this back to Council for further consideration.</p> <p>The masterplan would then be used to engage and consult with the local community as required and for planning/ permitted development approval purposes going forward.</p> <p>Several Members said that they wanted to ensure strong Councillor input at all stages of the process.</p> <p>In terms of the High Street Gateway Landscaping Scheme the Clerk reminded Members that the Council had previously agreed to a Cultivation Licence for the verges outside Haddon Care Home and the Angel Public House so this project needed to now move forward.</p> <p>A discussion took place about works to the Community Centre and whether this should be considered as part of a review of the Community Centre previously talked about.</p> <p>A discussion then took place regarding the proposal to undertake landscaping and civil works to create a new civic space for the town centre using the grassed area in front of Dominoes' Pizza on Mill Street. This site is owned and maintained by Bolsover District Council.</p>	<p>It was moved by Councillor Hoy and seconded by Councillor Yewman that the roof at the Groundsman's outbuilding on Villa Park is replaced with a budget estimate of £1200.</p> <p>It was moved by Councillor Gregory and seconded by Councillor Walker that the Clerk approaches landscape architects to help develop a Masterplan for the redevelopment of Villa Park and brings these costings to a future meeting of the Council for decision.</p> <p>It was moved by Councillor Walker and seconded by Councillor Bailey that the provision of new signage/rebranding for the Community Centre, replacement flame retardant curtains and blinds, new anti-slip flooring behind the bar, protective decorative wall panelling in the main hall and new bar shelving is fed into the planned review of the Community Centre.</p>	<p>Agreed All in Favour</p> <p>Agreed All in Favour</p> <p>Agreed All in Favour</p>
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	<p>Councillor Hoy said she would be happy to act as the Councils elected representative on this matter and had already spoken to relevant staff at Bolsover District Council about using section 106 funding for this scheme.</p> <p>There was a discussion about whether the Clerk should be the lead on this project rather than an elected Member.</p> <p>The Clerk also explained that phase 1 of the Town Centre CCTV Scheme was now complete and that Derbyshire Police had been issued with access to the system which appeared to be working well and several investigations had been assisted since the system went live.</p> <p>A discussion then took place about a possible phase 2 and several additional zones were identified.</p> <p>The Clerk advised that the Council had approved funding in its 2020/21 budget for this next phase.</p> <p>Councillor Gregory asked if King Street could be included in the scheme.</p> <p>The Clerk said it all depended on Cost and the feasibility of sending the images back through the relays to the central server from that location but he would discuss this with Mytec Ltd if approved.</p>	<p>It was moved by Councillor Walker and seconded by Councillor Bailey that an environmental scheme (including fencing) for the grassed verges/ green space on High Street and Mansfield Road Gateway is approved with a budget estimate of £3500.</p> <p>It was moved by Councillor Bailey and seconded by Councillor Walker that the proposal to undertake fencing improvement works to create additional allotment plots and make good existing boundaries secure and a crushed stone path down the centre of the allotments site if referred to the next meeting of the Allotments Committee for consideration and approval.</p> <p>It was moved by Councillor Bailey and seconded by Councillor Walker that the Clerk be authorised to speak with representatives from Bolsover District Council about the use of grassed open space in front of Dominoes' Pizza as a Civic Space using section 106 funding and report back to Council as required.</p>	<p>Agreed All in Favour</p> <p>Agreed All in favour</p> <p>Agreed For 4 Abstained 1 Against 3</p>
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