

CLOWNE AND BARLBOROUGH BURIAL COMMITTEE

MINUTES of the Meeting held on Monday 18th April 2016 @ Clowne Community Centre at 19.00pm.

31/15 Present

Councillors : B Watson, K Reid, A Bailey, K Oxspring, G Buxton, H Gilmour, E Burgess
Clerk : R Young

6 members of the public

32/15 Apologies

Councillors D Haywood, J Smith, V Wappington, S Bache, T Connerton, T Patterson,
A Pattison, H Hardie, H Slonskyj, N Slonskyj, J. Robson ; M. Stenton.

33/15 Minutes of the meeting held on 18th January 2016

Amendment to Minute 26/15 to state Councillor Reid ceded the point of order as expressed by Councillor Connerton, the Burial Board Constitution does not detail revisiting motions for 6 months.

Minutes approved as a true and accurate record
Moved by Cllr Reid, Seconded by Cllr Oxspring, All in Favour

34/15 Redaction of Health & Safety

The Chair explained that following a conversation with the Health & Safety executive, all notices stating the words 'Health & Safety' be redacted. The notices should have read only 'Safety'.

Moved by Cllr Reid, Seconded by Cllr Gilmour, All in Favour

35/15 Quotations for Memorial Headstone

The Clerk distributed 3 quotations from Beecroft Memorials, Hopkinson Memorials and Daynes Momumentals, two of which had designs.
Councillor Reid moved to accept the design and price from Hopkinson Memorial.
Seconded by Cllr Burgess. All in Favour.

Councillor Burgess requested a dedication of the Memorial.
Resolved the Clerk contact the local Reverend to arrange once the stone is in place.

36/15 Replacement Trees

The Clerk produced a quotation from the Contractors for the cost of replacement red and green acer trees of £700 plus VAT
The Clerk also produced a site plan with a proposal of where the trees, be placed within the cemetery.

Resolved the Clerk agree the details with the Contractors – All in Favour

37/15 Nomination for Internal Review

The Chair advised the committee of a request for an internal review following a response to a Freedom of Information request and asked for a nomination of a Councillor to carry out the Internal Review.

Councillor Reid advised the Committee he would be willing to complete the review as he had previous experience. Councillor Buxton also offered to assist.

Moved by Cllr Bailey, seconded by Cllr Oxspring. All in Favour

38/15 Correspondence

a) Freedom of Information Requests – Removal of Trees

The Clerk advised all 10 FOI requests had been responded to
RESOLVED the correspondence be noted

b) Letters of concern over tree removal

The Clerk advised 3 letters had been received prior to the tree removal.
The Clerk read correspondence received from Mrs J Smith, following the removal of the trees.
RESOLVED the correspondence be noted

c) Letters of support for the proposals regarding the trees.

RESOLVED the letters be noted.

d) Complaints regarding grounds maintenance

The Clerk produced documentation regarding the unsatisfactory work left by the previous grounds maintenance contractor and advised that the final invoice was yet to be paid.

Members agreed to deduct the amount charged for 'removal of dead flowers' and express concern to the previous maintenance contractor.

Moved by Cllr Oxspring, seconded by Cllr Gilmour. All in Favour

e) Freedom of Information Requests – Grounds Maintenance

The Clerk advised the 2 requests had been responded to.

RESOLVED the correspondence be noted.

f) Letter & Email regarding Grounds Maintenance Contract

The Clerk advised a response had already be given.

RESOLVED the correspondence be noted.

g) Email of Follow-up questions

The Chair read the email received by Mr R Walker.

Councillor Reid stated that all questions had previously been answered, or answered earlier within this meeting. A democratic decision had been taken by full committee in good faith and steps had been taken to remedy the situation in respect of replacement trees, a seated area and permanent memorial.

Councillor Bailey stated that in relation to the question 10 'Why is Alan Bailey the vice chair when the vice chair should be the chair of Clowne Parish Council?'

At the previous AGM he had been proposed and seconded by the Committee which was a correct and democratic decision.

RESOLVED the correspondence be noted

h) Letter in respect of the Committee

The Clerk read a letter from Ms Gregory and also a response from the Solicitor to the Bolsover District Council, Mrs Sarah Sternberg.

RESOLVED the correspondence be noted.

39/15 Time and Date of next meeting

The Annual General Meeting will be held on 23rd May 2016 at 7.00pm in the Meeting Room, Clowne Community Centre.

40/15 Resolved that in view of the confidential nature of the business about to be discussed, it is advisable that the public are temporarily excluded. The Chair moved the remainder of the meeting into Exempt to discuss financial matters.

EXEMPT

41/15 Clerks Contract of Employment.

The Clerk left the room and the Chair took over the Minute taking.

Members discussed the Clerks Contract and increased workload.

Cllr Burgess proposed to increase the Clerks salary to £6000 per annum from 23rd

May 2016 in line with a new Contract of Employment

Seconded by Cllr Gilmour. All in Favour

Meeting closed at 19.30pm