

CLOWNE AND BARLBOROUGH BURIAL COMMITTEE

MINUTES of the Meeting held on Monday 17th October 2016 @ Clowne Community Centre at 19.00pm.

15/16 Present

Councillors : B Watson, A Bailey, T Patterson, G Buxton, J Dobson, A Patterson, M Stanton, N Page, E Burgess, K Reid
Clerk : R Young

16/16 Apologies

Councillors H Gilmour, S Bache, H Slonskyj, N Slonskyj

17/16 Minutes of the meeting held on 18th July 2016

Amendment to Minute 07/16 to include additional presence for Councillor Reid.
RESOLVED with the amendment the Minutes be approved as a true and accurate record
Moved by Cllr Watson, Seconded by Cllr Reid, All in Favour

18/16 Contracts

The Clerk advised that herself and Mr Gozzard did not have a contract of employment. The Clerk also queried the working time directive following an employment law course recently attended, as Mr Gozzard worked 7 days per week. Cllr Burgess suggested Mr Gozzard sign an agreement within his contract.
RESOLVED the Chair to acquire a copy contract from BPC with required details.

The Clerk also advised that the Contract for the maintenance of the Burial Ground would be due for renewal as the contract given only lasted for 12 months which would finish in March 2017.

Members debated the maintenance of the Cemetery and the Audit requirements which detailed one Parish be the sole body responsible for the committee (Minute 11/16)

RESOLVED that in line with this and the additional staff CPC have available, the maintenance contract along with responsibility of the accounts be taken in house by Clowne Parish Council from April 2017.

Moved by Cllr Reid, Seconded by Cllr Bailey, All in favour

19/16 Maintenance Works (update)

The Clerk distributed a quotations for the cutting of the hedge aligning Monnies End. RESOLVED that another quotation be requested from BDC and that the Clerk and Chair have power of authority to continue with the works with the lowest quote.

20/16 Tree Memorial

The Clerk advised that the Memorial was ready to be installed. RESOLVED all families involved with the tree memorial be invited to a Memorial Service date TBC. with Rev. S Short before his departure with a buffet lunch afterwards.

21/16 Correspondence

ICO : Freedom of Information

The Clerk read a letter received by the ICO in respect of a Freedom of Information complaint. The findings of the report state

'In the circumstances, the Commissioner does not consider that there is any evidence that would justify refusing to accept CBBC's position that it does not hold any recorded information relevant to the questions posed in this request. She notes that most of the questions were based on CBBC's statement in relation to petitioners not living within the Parish which CBBC has conceded should have been worded differently. Taking into consideration the narrative answers provided to the questions, the Commissioner considers it entirely feasible that the answers to the questions posed would not be held as recorded information. She is therefore satisfied that on the balance of probabilities, the requested information is not held by CBBC. Accordingly, she does not consider that there was any evidence of a breach of section 1 of the FOIA.'

RESOLVED to accept the report from the ICO

Letter from Parishioners in respect of Personal Files x 4

The Clerk advised that the correspondence had been replied to.

RESOLVED the letters be noted

22/16 Time and Date of next meeting

Meeting will be held on Monday 30th January 2017 at 7.00pm in the Meeting Room, Clowne Community Centre.

Meeting closed at 19.23pm