



To the Chair and Members of Clowne Parish Council

Dear Councillor,

Notice of Council Meeting

In accordance with Schedule 12 of the Local Government Act 1972, Council Standing Orders and the Local Authorities and Police and Crime Panels (Coronavirus) (flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) regulations 2020 I hereby give notice that a meeting of Clowne Parish Council will be held via the **Zoom Online Meeting Platform** on **Tuesday 4th May 2021** starting at **6pm**.

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting.

An agenda showing the order of business is attached herewith together with any associated papers.

The email link to the meeting will be issued to Members on 12 noon on Friday 30th April 2021.

Coronavirus Measures

Whilst the current COVID 19 restrictions are in force this meeting will be held remotely via Zoom.

Parishioners' Forum and Public Attendance at the Meeting

There will be no Parishioners Forum at this meeting.

Members of the public may not take part in the formal business of the Parish Council except under special circumstances as agreed by a formal resolution of the Council.

The meeting Link and a copy of the meeting agenda will be published on the Council website www.clowneparishcouncil.com from 12 noon on Friday 30th April 2021.

The Chair (on the formal resolution of the Council) will ask members of the public to log off Zoom at the appropriate time when confidential items are discussed.

Code of Conduct

Members of the public and councillors are reminded that that they shall behave in such a way that a reasonable person would regard as respectful and not use bullying or intimidatory language or actions.

Councillors must not disclose information which is confidential in nature or where disclosure is prohibited by law.

Declaration of Pecuniary or Other Interests

Councillors are reminded about their duty under the Localism Act 2011 to ensure that all unregistered pecuniary or other interests are properly declared at the meeting prior to that item of business being considered.

Councillors must leave the meeting whilst the specific item is being discussed.

In certain circumstances Councillors may be granted a dispensation which enables them to take part in an item of Council business where this would otherwise be prohibited.

Provided Councillors act within the terms of their dispensation there is deemed to be no breach of the Code of Conduct or the law.

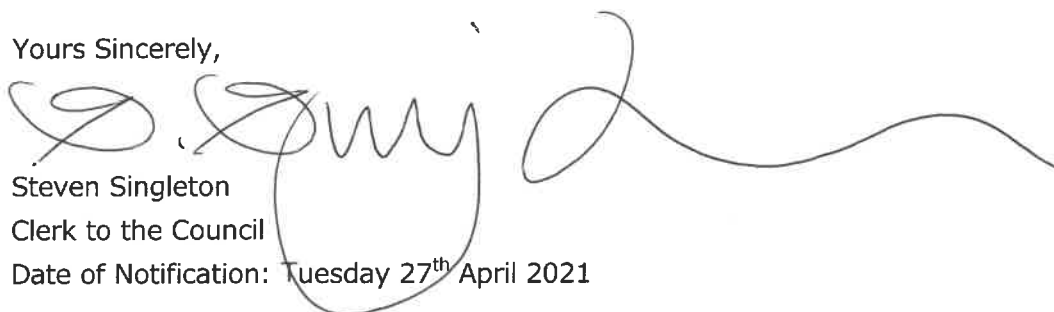
Section 31(4) of the Localism Act states that dispensations may allow a Councillor:

- (a) to participate, or participate further, in any discussion of the matter at the meeting(s); and/or
- (b) to participate in any vote, or further vote, taken on the matter at the meeting(s).

Apologies for Absence

Apologies for absence must be submitted to the Clerk prior to the meeting together with the reason(s) for the absence.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'S. Singleton', written over a circular stamp.

Steven Singleton
Clerk to the Council

Date of Notification: Tuesday 27th April 2021

Clowne Parish Council

Agenda



Meeting	Council Meeting
Date of Meeting	Tuesday 4 th May 2020
Council Meeting Start Time	6pm
Meeting Venue	Zoom Online Meeting Platform – Access from 5.45pm

Agenda Item	Items of Business For Consideration	Decision Required	Supporting Papers
1)	Apologies for Absence	Yes	No
2)	Confirmation that Attendance Register has been signed	Yes	No
3)	Notification of Unregistered Declarations of Pecuniary Interest	Yes	No
4)	Notification of Consideration of a Dispensation	Yes	No
5)	<p>To Consider the item of Business deferred from the Council Meeting held on Monday 26th April 2021.</p> <p>Subject Access Request (SAR)</p> <p>5.1 To receive redacted correspondence from complainants. (Appendix 1)</p> <p>5.2 To receive the Confidential Report of the Clerk. (Appendix 2)</p>	Yes	<p>Appendix 1</p> <p>Appendix 2 Confidential Business Not for Disclosure</p>

Steve Singleton

From: Karl Reid [REDACTED]
Sent: 08 February 2021 13:19
To: Steve Singleton
Subject: SAR

Hi Steve

I am in receipt via your GDPR officer of the report produced by your independent advisor.

There are two ways to resolve this

a. I receive a full and comprehensive apology from both the Chair and Vice Chair of council. This being minuted in full council.

b. Failure to do this will leave with no alternative than to sue those individuals and the council as per the recommendations of your independent advisors
Yours Karl Sent from my iPhone

Appendix ~~XXXXXXXXXX~~

1 (B)

Steve Singleton

Subject: FW: karen oxspring
Importance: High

From: [REDACTED]
Sent: 17 February 2021 11:39
To: Steve Singleton <singleton.s@clownepc.co.uk>
Subject: FW: karen oxspring
Importance: High

Dear Steve

After consulting with Mr Reid on the report produced by your independent advisor, I too would also be looking at.

1 A full and comprehensive apology from both the Chair and Vice Chair of the council. This apology being minuted in full council.

2 Failure to do this will leave me no alternative but to seek legal advice and sue the individuals and council as per the recommendations of your independent advisor.

Yours sincerely

Karen Oxspring

Appendix ~~3~~

Steve Singleton

From: Steve Singleton
Sent: 19 April 2021 17:18
To: Steve Singleton
Subject: SAR

1

(C)

-----Original Message-----

From: Karl Reid <redacted>
Sent: 18 February 2021 13:52
To: Steve Singleton <singleton.s@clownepc.co.uk>
Subject: SAR

Hi Steve

With reference to my email of 8/2/21 I request that the following information be presented to full council.

- a) That those individuals who have defamed me and caused my reputation to be damaged, issue an apology in full council.
- b) I have no issue with the wider council and as such do not intend to pursue the matter in relation to any councillor or council official other than Councillors Walker and Bailey.
- c) If I receive the apology from Councillors Walker and Bailey I will deem the matter closed.

Please withhold my email address.

Regards

Karl

Sent from my iPhone

Appendix ~~1~~

Steve Singleton

From:
Sent:
To:
Subject:

~~XXXXXXXXXXXXXXXXXXXX~~
20 February 2021 14:08
Steve Singleton
karen Oxspring

1 (D)

Hi Steve

After further consideration of the matter. I have decided to accept an apology from the councillors who were involved in the act of using my name in disrepute Those councillors being Councillor Walker and Councillor Bailey. The apology is to be made in full council and minuted. I would like this doing in full open council because the matter was brought to the council by former Councillor Ian Richards and discussed by the said councillors in a full open council meeting. If no apology is given, then I shall look towards suing these individuals.

Regards Karen



Clowne Parish Council

Public Notice of Council Meeting

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If you encounter any technical difficulties with logging onto Zoom, then please contact the Clerk on 07477 129093.

Coronavirus Measures

Parishioners can also attend the meeting via the Zoom online meeting platform.

Councillors and Members of the Public can log into the meeting from 5.45pm; on entry you will be put in a waiting room for approval and admission to the meeting by the Clerk.

The online link to join the meeting and an agenda showing the order of business will be available from the Council website www.clowneparishcouncil.com on the day of the meeting.

Public Participation Forum

There will be no Parishioners Forum at this Meeting.

Members of the public may not take part in the formal business of the Parish Council except under special circumstances as agreed by a formal resolution of the Council.

The Chair (on formal resolution of the Council) will ask all members of the public to log off Zoom at the appropriate time when confidential Items are to be discussed.

Code of Conduct

Members of the public are also reminded that that they shall behave in such a way that a reasonable person would regard as respectful and not use bullying or intimidatory language or actions.

If Members of the public, try to disrupt the meeting they will be blocked from Zoom at the Chairs' discretion.

Yours Sincerely,



Steven Singleton - Clerk to the Council

Date of Issue: 27th April 2021

