

Clowne Parish Council

Minutes of Committee Meeting

	Meeting Type	Allotments Committee
	Date of Meeting	Wednesday 22 nd September 2021
	Council Meeting Start Time	6pm
	Meeting Venue	Community Centre Recreation Close Clowne S43 4PL
	In Attendance	Councillors A. Bailey, B. Bosworth, G. Hughes, N. Yewman, J. Brassington (representing the Hickinwood Lane Tenants Association) Steven Singleton – Clerk to the Council There were 10 members of the public present.

Minute Number	Order of Business	Resolution	Decision
26/21	<p>Apologies for Absence</p> <p>The Clerk advised that Joanne Plummer (Community Centre Manager) was covering the bar so wasn't able to attend.</p> <p>However Councillor Yewman said he had to leave the meeting by 7pm as he had another engagement.</p>	It was moved by Councillor Bailey and seconded by Councillor Yewman that apologies for absence be approved.	Agreed All in favour
27/21	<p>Confirmation that Attendance Register has been signed</p>	The Clerk confirmed that the Attendance Register had been signed by all present.	
28/21	<p>Notification of Unregistered Declarations of Pecuniary Interest</p>	None received	N/A
29/21	<p>Notification of Consideration of a Dispensation</p>	None received	N/A

30/21	<p>Dates & Times of Future Meetings of the Allotments Committee</p> <p>A discussion took place and as the Committee was entering the winter months it was decided that the next meeting does not need to take place until the new year.</p> <p>The Clerk advised that this date would be subject to availability of the Community Centre.</p>	<p>It was moved by Councillor Bailey and seconded by Councillor Bosworth that the date of the next Allotments Committee is Wednesday 19th January 2022 at 6pm at Clowne Community Centre.</p>	<p>Agreed All in Favour</p>
31/21	<p>To Consider and Approve the Draft Minutes of the Following Meetings of the Allotments Committee</p> <p>The Clerk referred to the two sets of draft minutes he had circulated with the agenda relating to Committee meetings held on Wednesday 2nd June 2021 and Wednesday 28th July 2021.</p> <p>As Councillor Yewman wasn't able to attend the previous two Committee meetings he advised that he would abstain when approving the minutes as he hadn't been in attendance.</p>	<p>It was moved by Councillor Bosworth and seconded by Councillor Bailey that the draft minutes for the meetings held on Wednesday 2nd June 2021 and Wednesday 28th July 2021 be approved as a true and correct record.</p>	<p>Agreed For 3 Abstained 1 Against 0</p>
32/21	<p>Chairs' Report</p> <p>The Chair updated the meeting on the next phase of work which had been completed since the last meeting.</p> <p>Nearly all of the new plots created at the top of the site had now been let and were in the process of being cultivated for planting.</p> <p>The Chair said it had been a team effort and several allotment holders had been very supportive and helpful to Council staff and he thanked them for their help.</p>	<p>It was moved by Councillor Yewman and seconded by Councillor Bosworth that the report be received.</p>	<p>Agreed All in Favour</p>

	<p>The Clerk mentioned an email he had received from Environmental Health at Bolsover District Council regarding a complaint from a neighbouring property about thick smoke drifting over from the Allotments.</p> <p>The Clerk added that presumably this was as a result of bonfires being lit as garden waste from the summer planting was being removed.</p> <p>It was also pointed out that as the site had been cleared of overgrown vegetation then the number of bonfires being lit was probably greater than normal.</p> <p>The Clerk reminded tenants that under the terms of the tenancy agreement the lighting of bonfires is only permitted during daylight hours and only none hazardous allotment waste can be burnt.</p> <p>He also added that Bonfires must be properly supervised at all times, be sufficiently away from any flammable materials and have adequate supply of water readily available to effectively extinguish the fire if need be.</p> <p>Bonfires must be fully extinguished before the tenant leaves the property.</p> <p>A discussion took place.</p>		
33/21	<p>Item raised by Councillor Hughes</p> <p>Councillor Hughes raised whether the current level of onsite parking was adequate and asked whether the existing hard standing on site needed extending.</p> <p>A discussion took place.</p>	<p>It was moved by Councillor Yewman and seconded by Councillor Bosworth that the issue of on site parking be monitored and discussed at the next meeting of the Allotments Committee.</p>	<p>Agreed All in Favour</p>

34/21	<p>HM Land Registry</p> <p>The Clerk advised that the work to formally register the allotments site with HM Land Registry was ongoing.</p> <p>Various items of information had been forwarded to nominated solicitors (Freeth's LLP) who had been commissioned to formally register the land with HM Land Registry.</p> <p>The Clerk had previously advised that this process could take up to 9 months possibly longer if there were gaps in ownership evidence.</p> <p>A discussion took place.</p> <p>Councillor Bailey said that he would like to see a covenant or similar in the HM Land Registry particulars that the site will not be sold for housing or business use and will remain as Allotments for the benefit of the Community.</p>	<p>It was moved by Councillor Yewman and seconded by Councillor Bosworth that 1) the report be received and 2) the Clerk be authorised to instruct the Solicitors dealing with the land registration process to include a covenant in the registration particulars that the Allotments site will not be sold for housing or business use and will remain as Allotments for the benefit of the Community.</p>	<p>Agreed All in Favour</p>
35/21	<p>Report from Jim Brassington (Allotment Holders Representative)</p> <p>A discussion took place about whether a tenant representative from the Allotments Holders be part of the Committee.</p> <p>Mr Brassington raised an issue with regards to rain water run off from the neighbouring farmers field which when the surrounding fields became waterlogged would run off onto the allotments causing flooding problems.</p> <p>Although this only happened rarely it was a concern to tenants who had invested a considerable amount of time, energy and money tending their plots.</p> <p>A discussion took place and it was suggested that the land was owned by Sitwell Estates</p>	<p>It was moved by Councillor Bailey and seconded by Councillor Hughes that 1) the report be received and 2) Jim Brassington remains as the nominated tenant representative on the Allotments Committee and 3) the Clerk investigates further the potential cause of flooding of the allotments and reports back to a future meeting of the Allotments Committee once investigations are complete.</p>	<p>Agreed All in Favour</p>

	<p>and that a tenant farmer manages the surrounding fields.</p> <p>The Clerk said he would investigate the matter and try to establish contact with the tenant farmer to raise the issue with them.</p>		
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